

WELCOME TO STUDIO 56 DANCE CENTER!

OUR GOAL IS TO PROVIDE THE BEST DANCE EXPERIENCE POSSIBLE. BUT WE CAN'T DO IT ALONE. WE NEED THE SUPPORT OF EVERYONE INVOLVED: DANCERS, TEACHERS, PARENTS, AND YOU.

Please review this brief overview of the policies found in the Studio 56 Dance Center Handbook. (You will be given a copy of the handbook during your first week of class.)

Print the Release Form [HERE](#). (Due at your first class.)

DRESS CODE

Studio 56 Dance Center maintains a dress code to encourage concentration and a sense of inclusiveness (variations in attire can be distracting or contribute to feelings of inequality). Uniformity in dancewear also allows teachers to assess how well students are implementing technique and other important aspects of dance training.

- **STARS JAZZ/BALLET:** STARS leotard, pink convertible tights, pink leather ballet shoes. Hair should be pulled back from the face in a bun. (STARS Uniform is \$45, August 1st or at time of enrollment.)
- **TUMBLING/ACRO:** Girls: leotard and biker shorts, dance top and bikers, or a unitard. Boys: basketball shorts and a tshirt. Barefoot. Hair must be pulled back from face and neck.
- **HIP HOP:** Athletic attire only (no dance clothes). Clean tennis shoes
- **PRESCHOOL DANCE:** Any color leotard, pink tights, and pink leather ballet shoes. Hair pulled back away from face. Skirts are optional.
- **TINY TOTS:** Student: Any color leotard, pink tights, and pink leather ballet shoes. Hair pulled back away from face. Skirts are optional. Parent: athletic attire and a grip sock (yoga sock) or bare feet.

Studio Store: Studio 56 Dance Center offers dancewear and shoes for purchase. Visit the office to get fitted for leotards, tights, ballet shoes, biker shorts, jazz shoes, dance bags, studio t-shirts, and more! You can also check out our [online store](#) for quick shopping items like tights!

PARENT OBSERVATION

In an effort to maximize both instructional time and observational time, parent observation will be permitted for the entire class twice per year. Dates are noted on the event calendar. Other observations are at the teacher's discretion. We ask that you observe quietly, that cell phones be turned off, and that siblings are monitored and quiet during observations.

5 WAYS TO LEARN

Studio 56 Dance Center offers a variety of service options including private instruction, small group instruction, traditional classes, online instruction and pre-recorded classes to meet the needs of students and staff as well as for the ability to maintain service continuity in any situation.

RESCHEDULING, TEACHER & CLASS SUBSTITUTION

- Studio 56 Dance Center reserves the right to reschedule or combine classes.
- Studio 56 Dance Center reserves the right to provide a substitute or replacement teacher as deemed necessary.

- Studio 56 Dance Center reserves the right to deliver class content via an online system if classes are not able to be conducted live for any reason including, but not limited to: weather, teacher absence, or governmental advisory.

SAFER STUDIO POLICY

Studio 56 Dance Center requires all staff and students to stay home when they are ill. To reduce the community spread of Coronavirus, we follow best practices and recommendations from our local health department and our industry associations. Studio 56 Dance Center understands that unlike older children and adults, young children cannot be expected to maintain social distancing at all times. Therefore, Studio 56 Dance Center focuses on a hierarchy of measures beginning with keeping ill people home, followed by frequent hand cleaning and good hygiene practices, amplified cleaning, and curricular and facility adaptations to minimize contact and mingling where possible. All studio classes are backed up on an online learning platform. In the event a class is unable to be held at the studio, classes will convert to an online learning platform until in-studio classes can resume.

CONTINUOUS PARENT COMMUNICATION SYSTEM

ST56 uses a “green, yellow, orange, red” system of continuous parent communicating regarding the status of classes which can be found in the top right-hand corner of our website and social media. Green indicates to attend face-to-face classes as usual. Yellow and Orange indicate a cautionary change to service delivery, so please check your email. Red indicates clients should stay home and attend class online.

INCLEMENT WEATHER POLICY

School closures due to severe weather conditions will be emailed and announced on social media by 8am for morning classes, and 2pm for after school classes. Please note that we do not necessarily follow school closings as roads are often cleared by the time studio classes begin. Any cancelled classes may be made up on your own time from our regular schedule of in person and online classes, based on availability. In the event that there is not a makeup class available, a replacement lesson will be scheduled.

WITHDRAWAL FROM CLASS

To withdraw from classes, you must notify Studio 56 Dance Center by the 15th of the month to discontinue payment for the next month. To withdraw from class a parent must: 1) Email the studio, and 2) complete the official withdrawal form we email you. Automatic bank debiting or credit card charges will stop after the 15-day notice period. Tuition will not be refunded for classes dropped outside the 15-day window.

ROLLOVER REGISTRATION

For your convenience, and to reserve a space for the following season, annual membership fees will be automatically renewed and applied to your account on May 1st unless a withdrawal form is completed before that date.

REFUNDS/CREDIT ON ACCOUNT

Tuition, membership fees, class fees, and performance fees are not refundable for any reason. Refunds are only issued when we cancel a class due to low enrollment. Account

credit will be issued to students who are deemed “unready” for classes. Studio 56 Dance Center does not give credit and/or refunds for class(es) missed due to holiday, vacation, illness, weather, etc. No refunds will be given if a similar online class is provided in place of an in-studio class.

MAKE-UP CLASSES

Studio 56 Dance Center offers no refunds for students who are unable to attend class. Students who miss a class may have the opportunity to make it up with another similar class. Makeup classes are based on availability of space in other classes and are not guaranteed. Please check with the office to determine the possibility of scheduling a make-up class. The class must be made up within one month of the class missed. Four makeup classes are allowed per season.

COMMUNICATIONS

At Studio 56 Dance Center we go to great lengths to keep you informed and up to date. Please read all newsletters and other school information.

- Monthly Newsletter, Email, website calendar and lobby communication
- Follow @studio56dance on Facebook and Instagram for weekly updates
- Join the Studio 56 Student & Family Community group on Facebook to connect

Questions – We are happy to answer any questions you have regarding your dancer or our programs. Let us know if we can help you in any way!

ARRIVAL and DEPARTURE

Please be punctual. We encourage students to arrive five minutes early so they can be ready to start when class begins.

For their safety, children should be picked up immediately after class. A \$10 fee may be charged for every five minutes a child is late being picked up.

Parking lot safety/Dropping off and picking up:

- Please be sure to talk to your child about the safety of staying inside until their ride comes in to get them.
- Small children need to be picked up inside the lobby after class unless it is a class that we walk out at the end of the class..
- **West Murray Studio:**
 - Please drop student at the East door and keep traffic moving.
 - If you are in the pick up circle please pull forward to the west side of the building to allow growth in the line
 - [Click here](#) to view the West Murray pick up video
- **East Murray Studio:**
 - DO NOT park in the driveway. It stops traffic on the main road.
 - Please wait for your child on the south curb only.
 - NO STUDENTS should be crossing the street.
 - [Click here](#) to view the East Murray pick up video

TUITION AND PAYMENT AGREEMENT

- Tuition rates are for the full season (September-June, including studio holidays), not by the number of classes in a month. A full season includes a minimum of 34 weeks. Tuition fees are monthly or annually.

- I understand that registration fees and current month tuition will be processed immediately to the card on file.
- **Tuition, fees, and performance payments are non-refundable Studio 56 Dance Center does not give credit and/or refunds for class (es) missed due to holiday, vacation, illness, weather, etc.**
- A \$45 registration fee per student or \$70 registration fee per family is due annually each season for September-June.
- Studio 56 Dance Center requires a credit card on file with an authorization for direct payment. If I would like to have my account flagged for pre-payment by CASH only, I will contact Studio 56 Dance Center regarding this matter. If such matter has been arranged, I agree that I will pay the said amount in full 5 days before the 1st of the month or my card on file will be charged. Studio 56 Dance Center does not accept checks.
- I understand that performance fees will be added to my account upon receiving my consent to participate.
- I understand that the payment amounts may vary as classes are added/dropped and as other charges/payments are applied to my account. I will pay the charges incurred by me at the posted prices, including any applicable taxes, fees, and penalties. I acknowledge that this authorization will remain in effect until the end of the season unless I notify the office in writing five days before the first of the month that the authorization should be terminated.
- Should I dispute a charge through my financial institution, this will constitute a breach of contract possibly resulting in, but not limited to, penalties, additional fees, collection legal action, and/or termination of any and/or all current and future services.

DISCOUNTS

Siblings receive a \$5 monthly discount on tuition.

Dancers are encouraged to take advantage of our multi-class discounts for maximum progress and value.

LATE PAYMENT POLICY

- On the 2nd of the month, a \$25 late fee will automatically be added to the tuition amount of those accounts with an inactive or declined card.
- Accounts not paid within terms are subject to an accruing 5% monthly finance charge until paid. Accounts more than 60 days past due may be submitted to collection services and dismissed from the studio.
- In the event payment under this agreement is not made at the time and in the manner required, the undersigned agrees to pay all cost of collection, including court cost, attorney fees, including charges and collection agency fees which would be 35% of the balance assigned, with or without suit.

ANNUAL PERFORMANCES

Performances are an exciting part of our program! A big part of dance training includes learning through performance. These experiences help build self-esteem and confidence, retention skills, and more! Our June Concert offers our students a professionally-directed performance that allows them to present the results of a year's hard work, dedication, and

progress to their family and friends. Students perform in each of the styles of dance they train in.

You must turn in a consent to participate in June Concert. Participation consents are due by December 15th. Both consents are on the registration waiver and can be turned in to your teacher or submitted online.

Payment Schedules:

- Choose 7 monthly installments (Dec-Jun) or 1 installment on Dec. 1st.

The June Concert package includes everything you need for a successful performance. We feel that this eliminates surprise expenses and makes for a much more enjoyable Concert experience. The Performance package includes:

- Costume purchase
- Concert fee (one per family)
- Professional Video (one per family)
- Professional Concert picture (includes a class and individual image)
- Concert t-shirt and shorts (This is the costume for students that participate in summer parades.)
- Tights (for preschool and Stars dancers only)
- Accessory or hair piece
- Dress Rehearsal "Good Luck" gift
- Concert participation award

TUMBLING EXHIBITION: Our Tumbling Exhibition in June offers students an opportunity to shine in front of family and friends. They will anticipate this evening with nervous excitement as they prepare to show off the results of a year's hard work, dedication, and progress. The Exhibition will give each class 20 minutes of demonstration time. Each group will demonstrate skills together as a class, and each student will get to showcase a few of their favorite "harder" tricks with their instructor's supervision. At the conclusion of their class demonstration, tumblers will receive an award and can take pictures with their teachers and supporters.

Free admission

Costumes: The Tumbling Exhibition costume is the concert shirt and shorts.

ADDITIONAL INFORMATION AND ACTIVITIES

Bring-a-Friend Week: The last week in September and the last week in January is "Bring-a-Friend Week." Students may bring a friend (similar in age) to experience a fun class designed for them and their guests. Students' friends attend class free of charge during this week.

Summer Program and Camps: Each summer, Studio 56 Dance Center offers summer programs and camps for both current and new students. A complete brochure of all

summer programs will be distributed in February. We suggest early registration as these programs do sell out, especially the camps.

Studio Rental: The studio is available for rental for meetings, rehearsals, and other activities. Tables, chairs, sound systems, and microphones are also available upon request. Whether you're planning a one-time, weekly, or monthly event, give us a call to determine whether we can accommodate your group or activity.

Birthday Parties: We offer several birthday party options for both boys and girls. Parties are themed and can be dance related or not. Most birthday parties are scheduled for Friday or Saturday afternoons or on Sundays; however, limited space is available during the week. Please contact the office for a complete brochure or visit the [BIRTHDAY PARTIES](#) page on the website for details.

WELCOME TO STUDIO 56 DANCE CENTER! We look forward to an exciting, rewarding season with you!