

# STUDIO POLICIES



Please read these policies carefully as many have changed from last year.

Student Name: \_\_\_\_\_ Gender: \_\_\_\_\_ Bday: \_\_\_\_/\_\_\_\_/\_\_\_\_

Guardian Name: \_\_\_\_\_ Relation: \_\_\_\_\_

## DRESS CODE

Studio 56 Dance Center maintains a dress code to create uniformity, minimize distractions, and allow the teacher to see how well students are implementing technique and give placement corrections. Students are expected to be in dress code for every class. Hair and shoes are part of the dress code. Please review the dress code requirements for your child's class. We understand that occasionally a dancer may be out of dress code due to unforeseen circumstances, and we encourage them to attend class anyway.

## PARENT OBSERVATION

In an effort to maximize both instructional time and observational time, parent observation will be permitted for the entire class twice per year. Dates are noted on the event calendar. Other observations are at the teacher's discretion. We ask that you observe quietly, that cell phones be turned off, and that siblings are monitored and quiet during observations.

## 5 WAYS TO LEARN

Studio 56 Dance Center offers a variety of service options including private instruction, small group instruction, traditional classes, online instruction and pre-recorded classes to meet the needs of students and staff as well as for the ability to maintain service continuity in any situation.

## RESCHEDULING, TEACHER & CLASS SUBSTITUTION

- Studio 56 Dance Center reserves the right to reschedule or combine classes.
- Studio 56 Dance Center reserves the right to provide a substitute or replacement teacher as deemed necessary.
- Studio 56 Dance Center reserves the right to deliver class content via an online system if classes are not able to be conducted live for any reason including, but not limited to: weather, teacher absence, or governmental advisory.

## SAFER STUDIO POLICY

Studio 56 Dance Center requires all staff and students to stay home when they are ill. To reduce the community spread of Coronavirus, we follow best practices and recommendations from our local health department and our industry associations. Studio 56 Dance Center understands that unlike older children and adults, young children cannot be expected to maintain social distancing at all times. Therefore, Studio 56 Dance Center focuses on a hierarchy of measures beginning with keeping ill people home, followed by frequent hand cleaning and good hygiene practices, amplified cleaning, and curricular and facility adaptations to minimize contact and mingling where possible. All studio classes are backed up on an online learning platform. In the event a class is unable to be held at the studio, classes will convert to an online learning platform until in-studio classes can resume.

## CONTINUOUS PARENT COMMUNICATION SYSTEM

ST56 uses a "green, yellow, orange, red" system of continuous parent communicating regarding the status of classes which can be found in the top right-hand corner of our website and social media. Green indicates to attend face-to-face classes as usual. Yellow and Orange indicates a cautionary change to service delivery, so please check your email. Red indicates clients should stay home and attend class online.

## WITHDRAWAL FROM CLASS

To withdraw from classes, you must notify Studio 56 Dance Center by the 15<sup>th</sup> of the month to discontinue payment for the next month. To withdraw from class a parent must: 1) Email the studio, and 2) complete the official withdrawal form we email you. Automatic bank debiting or credit card charges will stop after the 15-day notice period. Tuition will not be refunded for classes dropped outside the 15-day window.

## ROLLOVER REGISTRATION

For your convenience, and to reserve a space for the following season, annual membership fees will be automatically renewed and applied to your account on May 1st unless a withdrawal form is completed before that date.

## REFUNDS/CREDIT ON ACCOUNT

Tuition, membership fees, class fees, and performance fees are not refundable for any reason. Refunds are only issued when we cancel a class due to low enrollment. Account credit will be issued to students who are deemed "unready" for classes. Studio 56 Dance Center does not give credit and/or refunds for class(es) missed due to holiday, vacation, illness, weather, etc. No refunds will be given if a similar online class is provided in place of an in-studio class.

## MAKEUP CLASSES

Studio 56 Dance Center offers no refunds for students who are unable to attend class. Students who miss a class may have the opportunity to make it up with another similar class. Makeup classes are based on availability of space in other classes and are not guaranteed. Please check with the office to determine the possibility of scheduling a make-up class. The class must be made up within one month of the class missed. Four makeup classes are allowed per season.

## INCLEMENT WEATHER POLICY

School closures due to severe weather conditions will be emailed and announced on social media by 8am for morning classes, and 2pm for after school classes. Please note that we do not necessarily follow school closings as roads are often cleared by the time studio classes begin. Any cancelled classes may be made up on your own time from our regular schedule of in person and online classes, based on availability. In the event that there is not a makeup class available, a replacement lesson will be scheduled.

## COMMUNICATIONS

At Studio 56 Dance Center we go to great lengths to keep you informed and up to date. Please read all newsletters and other school information.

- Monthly Newsletter, Email, website calendar and lobby communication
- Follow @studio56dance on Facebook and Instagram for weekly updates
- Join the Studio 56 Student & Family Community group on Facebook to connect

Questions – We are happy to answer any questions you have regarding your dancer or our programs. Let us know if we can help you in any way!

## RELEASE

- I have read and agree to abide by Studio 56 Dance Center policies regarding tuition, membership fees, auto-renewal, service delivery, late charges, refunds, performance fees, attendance, and dress code.
- I understand that Studio 56 Dance Center reserves the right to refuse instruction to anyone not abiding by Studio 56 Dance Center policies.
- I understand that Studio 56 Dance Center is not responsible for lost items, stolen items, or unclaimed merchandise.
- I understand that participation in a dance program involves risk of possible injury and/or illness. I understand that Studio 56 Dance Center and its staff will not be held responsible for injuries or illness sustained in class, in rehearsals, while performing, or traveling to or from its facilities
- I understand that I assume full financial responsibility for risks of personal and bodily injury and/or illness that may be sustained in class, while performing, or traveling to or from its facilities. I have and will maintain, at my expense, sufficient health insurance and other types of medical payments to cover the cost of any personal and bodily injury and/or illness that may be sustained in class, in rehearsals, while performing, or traveling to or from its facilities.
- I release Studio 56 Dance Center and its managers, instructors, employees, agents, associations, related companies, successors and assigns, from liability for all personal and bodily injury and/or illness that may be sustained in class, in rehearsals, while performing, or traveling to or from its facilities. I specifically intend this release to include all claims that my child and I might have based on actual or alleged negligent supervision, instruction, training, and or facility care and cleaning.
- I authorize Studio 56 Dance Center to secure any emergency medical treatment my child might need.

**PHOTOGRAPHY RELEASE**

I grant Studio 56 Dance Center irrevocable permission to use my child's image, name and visual likeness in all forms and media for advertising, trade, and any other lawful purpose. I agree that all right, title and interest in and to all such images and any reproductions or derivative works shall be the exclusive property of Studio 56 Dance Center. Additionally, from time to time parents and students may opt to share videos, photos or other information on social media pages that may be used, hosted, created or referenced by Studio 56 Dance Center. The party posting takes responsibility for all sharing or posting of such information and waives any claim against Studio 56 Dance Center for the release of any protected information. If my child(ren) is under the age of 18 at the time of this agreement, the party signing makes this waiver on behalf of their

child(ren). I hereby release Studio 56 Dance Center from all liability or legal responsibility that may arise from the acts that I have authorized or consented to herein. I agree that Studio 56 Dance Center does not owe me any compensation for the acts that I have consented to in this Section. I have carefully read and understand the terms and conditions of this Section.

Signing this policy page informs us that you have read, understand and agree to abide by these policies.

\_\_\_\_\_  
Guardian Signature

\_\_\_\_\_  
Date

**TUITION & PERFORMANCES PAYMENT SCHEDULE:**

Regulations pertaining to credit card purchases require Studio 56 Dance Center to obtain the following information in order to process payments without physical possession of the card. Please fill out this form completely. Please check the appropriate boxes for tuition and performance payment options below:

**TUITION PAYMENTS:**

\_\_\_\_\_ **Automatic Installments**  
on the 1<sup>st</sup> of the month, September – June

45 min/week	\$40/month
1 hour/week	\$50/month
1.5 hours/week	\$75/month
2 hours/week	\$90/month
2.5 hours/week	\$105/month
3 hours/week	\$120/month
3.5 hours/week	\$135/month
4 hours/week	\$145/month

**CONCERT PAYMENT PLAN:**

- \_\_\_\_\_ **1 Automatic Installment**  
on the 1<sup>st</sup> of December
- \_\_\_\_\_ **7 Automatic Installments**  
on the 1<sup>st</sup> of Dec, Jan, Feb, Mar, April, May, June

**June Concert | Performance Package Guide**

- Diaper Dancers, Tiny Tots, Barely Threes Classes
- \$115 before Dec 15th
  - \$135 AFTER Dec 15th
- Preschool, Pre-K, Stars Dance Classes
- \$175 before Dec 15th
  - \$195 AFTER Dec 15th
  - \$200 with Tumbling Exhibition before Dec 15th
  - \$220 with Tumbling Exhibition AFTER Dec 15th
- Hip Hop/Boys Club Classes
- \$135 before Dec 15th
  - \$155 AFTER Dec 15th
  - \$150 with Tumbling Exhibition before Dec 15th
  - \$170 AFTER Dec 15th
- Tumbling Classes
- \$40 Exhibition before Dec 15th
  - \$50 Exhibition AFTER Dec 15th
- Additional Class Costumes
- \$70 per extra dance costume
  - \$40 per extra hip hop costume
- Daddy Dance
- \$30 per dad
  - Shirt Size (circle one) AS AM AL AXL AXXL

**PAYMENT AGREEMENT:**

- Tuition rates are for the full season (September-June, including studio holidays), not by the number of classes in a month. A full season includes a minimum of 34 weeks. Tuition fees are monthly or annually.
- I understand that registration fees and current month tuition will be processed immediately to the card on file.
- **Tuition, fees, and performance payments are non-refundable Studio 56 Dance Center does not give credit and/or refunds for class (es) missed due to holiday, vacation, illness, weather, etc.**
- A \$45 registration fee per student or \$70 registration fee per family is due annually each season for September-June.
- Studio 56 Dance Center requires a credit card on file with an authorization for direct payment. If I would like to have my account flagged for pre-payment by CASH only, I will contact Studio 56 Dance Center regarding this matter. If such matter has been arranged, I agree that I will pay the said amount in full 5 days before the 1st of the month or my card on file will be charged. Studio 56 Dance Center does not accept checks.
- I understand that performance fees will be added to my account upon receiving my consent to participate.
- I understand that the payment amounts may vary as classes are added/dropped and as other charges/payments are applied to my account. I will pay the charges incurred by me at the posted prices, including any applicable taxes, fees, and penalties. I acknowledge that this authorization will remain in effect until the end of the season unless I

notify the office in writing five days before the first of the month that the authorization should be terminated.

- Should I dispute a charge through my financial institution, this will constitute a breach of contract possibly resulting in, but not limited to, penalties, additional fees, collection legal action, and/or termination of any and/or all current and future services.

**DISCOUNTS**

Siblings receive a \$5 monthly discount on tuition. Dancers are encouraged to take advantage of our multi-class discounts for maximum progress and value.

**LATE PAYMENT POLICY**

- On the 2<sup>nd</sup> of the month, a \$25 late fee will automatically be added to the tuition amount of those accounts with an inactive or declined card.
- Accounts not paid within terms are subject to an accruing 5% monthly finance charge until paid. Accounts more than 60 days past due may be submitted to collection services and dismissed from the studio.
- In the event payment under this agreement is not made at the time and in the manner required, the undersigned agrees to pay all cost of collection, including court cost, attorney fees, including charges and collection agency fees which would be 35% of the balance assigned, with or without suit.

I hereby authorize Studio 56 Dance Center to initiate electronic payments for the tuition and balances due on my account.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_